

# St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on Monday 26<sup>th</sup> September 2011 at 7.45pm in the Village Hall, St Peters.

**Present:** Chairman; Vice Cllr G. Rowe, Mrs E. Bullock, Mrs P. Clayton, Mr A. White-Bower. Mr P. Thorlby.

**Attending:** A. Booth (Warden), D. Edgerton, (Duckworth Trust). Two nominees for co-option, The Press.

## **8911 Apologies for Absence:**

Apologies from: Chairman Cllr. R. Mc Farlane; County Cllr. Mr. M. Cairns, City Cllr. Mr. R. Knight

**9011 Declarations of Interest:** There were no declarations received.

**9111 Adoption of Minutes:** Council agreed and adopted the minutes of the Meeting of the Parish Council held on Monday 5<sup>th</sup> September 2011.

**9211 Co-options:** The Clerk introduced two self-nominated electors to stand for co-option for the position of Councillor. There being three vacancies, Council agreed to co-opt Mr. K. Roberts and Mr Alex White, both being qualified and living within the Parish. They were welcomed to the table by the Vice-Chair and then signed the obligatory declarations.

## **9311 Short Information Reports:**

- (a) There were no Police Officers present.
- (b) Council formally received a report from St. Peter's Warden, having received an e-mail copy prior to the meeting, together with a verbal update of ongoing estate maintenance

## **9411 Planning Matters:**

- (a) There were no planning consultations requiring consideration.
- (b) Council were provided with dates for local consultation 'roadshows' to be held by the South Worcestershire Development Plan Team. Members were asked to liaise with each other on their views for a future response.

## **9511 Administrative Matters & Correspondence:**

- (a) The Clerk provided all relevant correspondence and addressed administrative matters to bring the Council up to date since the last meeting.
- (b) A review of the entire Newslink operation and limits for content/adverts was deferred to a future meeting.

## **9611 Accounts, Financial Matters:**

- (a) Payment of accounts as presented at the meeting was agreed as follows:
  - Creative Spaces, host web site maintenance.....£125.00
  - I.B.S. Norton, internal audit.....£150.00
  - CALC, publications.....£ 15.00
  - HMRC, PAYE deductions.....£172.00

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## 9611 Continued

- (b) Council were updated in respect of two crossings on St Peter's Drive. Members agreed to give further consideration to providing a contribution for the provision of safe crossings on St Peters Drive and agreed to arrange for a working group to address this matter at the next meeting and make recommendations on the level of finance to provide.
- (c) Council agreed that a working group meeting to consider initial budget figures and provide recommendations, would be held on Monday 10<sup>th</sup> October at the Village Hall, St Peters.

## 9711 St Peter's Community Hall Provision:

No further update in respect of Community Hall provision was available.

## 9811 Pedway Surface Conditions:

No further update was available.

## 9911 Annual Review:

Recommendations from a Working Party meeting held on 18<sup>th</sup> July 2011 to review procedures and responsibilities were deferred until the next working group meeting agreed to be held on Monday October 10<sup>th</sup> October 2011.

## 10011 PAYE Accounting:

Council yet again deferred this urgent matter to another meeting.

## 10111 Confirmed Date of Next Meeting:

Provisionally Monday 31<sup>st</sup> October 2011.

Signed.....Chairman

Date.....