

St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on Monday 5th September 2011 at 7.45pm in the Village Hall, St Peters.

Present: Chairman; Cllr McFarlane, Cllrs: Mrs P. Clayton, Mrs E. Bullock.

Attending: County Cllr. M. Cairns, two Community Safety Officers, Mr D. Edgerton of the Duckworth Trust, and the Press.

The Chairman was unavoidably delayed and opened the meeting approximately one hour late. It was not possible to open the meeting until his arrival because of the lack of a quorum to conduct any business..

7611 Apologies for Absence: Apologies were received from Parish Councillors P. Thorlby, A. White-Bower, G. Rowe, City Cllr. R. Knight, A Booth (Warden).

7711 Declarations of Interest: There were no declarations.

7811 Adoption of Minutes: Council Members present agreed and adopted the minutes of the Meeting of the Parish Council held on Monday 25th July 2011.

7911 Co-options: The Clerk reported that the position regarding the remaining three unfilled vacancies remained unchanged, with no nominations forthcoming.

8011 Short Information Reports:

- (a) Council received a brief verbal report from the Community Safety Officers present. There were no significant problems reported
- (b) Council formally received a written report from St. Peter's Warden and a schedule outlining the inspection and maintenance of Play Builder by the City Council.

8111 Planning Matters: No consultations from the City Council attracted objections or concerns. The Chairman was given consultation e-mailed that day from Wychavon District Council in respect of a seventy-four-dwelling development at Crookbarrow Way. In view of the lack of Councillors attending, and the shortness of notice, this consultation was left with the Chairman to read..

8211 Administrative Matters & Correspondence:

- (a) The Clerk briefly provided all relevant correspondence and administrative matters.
- (b) Members were informed that the Newslink operation and limits for content/adverts needed to be reviewed at some time in the near future. An omission and some editing problems in the current edition were explained.

8311 Accounts, Financial Matters: Payment of accounts was agreed as follows,;

Pace Print, Newslink.....	£1090.91
Clement Keys, audit 2010/2011.....	£ 480.00
Dor 2 Dor, Newslink distribute.....	£ 275.00
HMRC, PAYE deductions.....	£ 171.92

An outstanding payment to Bone & Co was deferred to the Chairmans's pleasure.

Continued:

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8411 The Chairman reported on the current position regarding the provision of safe crossings on St Peters Drive. He went on to welcome the provisional budget figure obtained by City Cllr Knight from the County Council of £22k per crossing and emphasized the need to apply 'Best Value' principles by obtaining estimates. Council resolved to delegate authority to the Chairman, Vice-chairman and Clerk to work in conjunction with Cllr Knight and the County Council, to develop a detailed proposal, timing plan, and risk analysis for consideration by the Parish Council as soon as possible. Members would then be asked to consider agreeing a fixed sum commitment to this project.

8511 The Clerk reported the trouble free completion of the District Audit for 2010/2011 with no queries being raised. The Council registered their appreciation of the work of the Clerk in this respect.

8611 Pedway Surface Conditions: Members were asked to consider a detailed report regarding the bad surface condition of St Peter's pedways submitted by the Warden. It was agreed that urgent attention was necessary if accidents were to be avoided. County Councillor M. Cairns also agreed to seek the views of County Highways on what repairs might be undertaken. Members agreed to consider what might be done by the Parish Council when the budget is being set in the near future.

8711 PAYE Accounting: The Chairman, together with Cllr. Mrs. Clayton, agreed to deal with this matter during the coming weeks.

8811 Confirmed Date of Next Meeting: Provisionally Monday 26th September 2011.

Signed.....Chairman Date.....