

# St Peter the Great County Parish Council

## Draft

Minutes of a meeting of the Parish Council held on Monday 28<sup>th</sup> June 2010 at 7.45 pm in the Village Hall, St Peters.

**Present:** Chmn. R. McFarlane, Cllrs, R. Knight, R. Fowler, A. White Bower, G Rowe.

**Also Attending:** Mr. D. Sharkey, Chief Executive Worcester City Council,  
C.S.O. L. Rowbotham, City Cllr. A.Tarbuck, D. Edgerton and the Press.

**4610 Apologies for Absence:** Cllrs. P. Thorlby, Rev. D. Ballard, Mrs. J. Chown.  
P. Snookes, County Cllr. M. Cairns.

**4710 Declarations of Interest:** Cllr Knight declared an interest in the Play Builder item in respect of his membership of Worcester City Council.

**4810 Adoption of Minutes:** The minutes of the Annual Meeting of the Parish Council held on Monday 24<sup>th</sup> May 2010 were agreed and signed subject to clarification in respect of the Play Builder item (Minute No.4510) being minuted herein as follows:  
**That the council liability for 'planning/design costs' (i.e. those costs incurred irrespective of whether the project actually goes ahead) shall not exceed 50% of the £5k. The principle being that in the event that the grant is not awarded (however unlikely) we do not fund project management for delivery of a non-existent project.**

**The Chairman adjourned the meeting at this point to welcome and introduce Mr. D. Sharkey, the new Chief Executive of Worcester City Council. This provided an opportunity for a short period of introductory exchanges and an assurance of a continued partnership between the two Councils. The Chairman thanked Mr. Sharkey, on behalf of the Parish Council, for giving up his time to attend.**

### **4910 Short Information Reports:**

- (a) Council received a short verbal report from CSO. Lucy Rowbotham which included the Multi Use Games Area and the current spate of complaints from nearby residents. The provision of larger signs and a better lighting program was given considerable consideration.
- (b) Council received a written report from Worcester City Parks and Cemeteries in respect of Warden and Lengthsman work for the preceding four weeks. The Clerk advised that in the interests of cost and economy written progress reports were more detailed than was necessary and that just two copies would suffice. It was agreed that this report would be best circulated electronically. The Chairman placed on record the appreciation of the Council for the valuable work of Warden Alex Haines, who had undertaken a position elsewhere in the City Council's outdoor teams.
- (c) The Chairman reported on the recent training session that he had attended at Worcester City Council in respect of planning and procedures, and on the CALC meeting where Parish Plans had been dealt with in detail.

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## **5010 Planning Matters:**

Council addressed a number of consultations, none of which attracted objections. A copy of a letter from a local resident to the Planning Officer, objecting to a proposed development adjacent to their property, gained support from Council. The Clerk was asked to write a letter to the Planning Officer to add Council's full support for the objections regarding proximity to other properties.

## **5110 Administration:**

- (a) The Clerk provided all correspondence and administrative matters requiring Council's attention. Cllr Fowler agreed to complete a Worcestershire County Council survey document to enable better service provision in any future bad weather, such as the provision of extra grit bins and supplies of grit at key points.
- (b) An update in respect of the Village Hall included information on the possibility of a pre-formed modular building pending consideration by the Hall committee.
- (c) Council asked the Clerk to remind Parks and Cemeteries that the small goal posts on Power Park were to be moved to Grasshopper public open space.

## **5210 Accounts, Financial Matters:**

- (a) Payment of accounts as presented at the meeting was agreed as follows:
  - Potterton Associates, Play Builder design/plans.....£1468.75
  - HMRC. PAYE deductions.....£ 57.87
  - HMRC, PAYE deductions.....£ 185.60
  - Came & Co, annual insurance.....£ 644.36
  - Bone & Co, PAYE administration.....£ 170.38
  - IBS Norton, internal audit.....£ 130.00
  - Worcester City, lengthsman scheme.....£ 404.74
  - Worcester City Council, training fees.....£ 117.50
- (b) Council approved the Annual Accounts for submission to District Audit.
- (d) The Chairman brought Council up to date on the latest position regarding the proposed Play Builder grant aided scheme.
- (e) The Clerk reported a small profit in respect of the current issue of Newslink and that the delivery was about to commence.

**5310 Agreed date of Next Meeting: Monday 26<sup>th</sup> July 2010**

Signed.....Chairman

Date.....