

St Peter the Great County Parish Council

Minutes of a meeting of the Parish Council held on **Monday 26th February 2007** at **7.45pm in the Village Hall, St Peters.**

Present: Chairman: Cllr. R. McFarlane, Cllrs. D. Edgerton, R. Knight, Mrs. J. Chown, R. Jenkins (Clerk).

Attending: Mr. I. Yates, Mr J. Gilchrist, City Council Parks and Cemeteries Officers.

907 Apologies for Absence: Council formally accepted apologies for absence from Chairman, Cllr C. Mills, Cllr. P. Thorlby, Cllrs. Mrs S. Mills, Mrs P. Bunney, County Councillor M. Cairns, City Cllr. A. Tarbuck.

1007 Declarations of Interest: Cllr. Knight declared a crucial interest in the items concerning the Village Hall Committee grants consideration. The Clerk declared a pecuniary interest in the administrative review. Cllr Edgerton declared an interest in the Tree Warden and Environmental Litter picking item

1107 Adoption of Minutes: Of the meeting of 29th January 2007 were adopted.

1207 Short Information Reports:

- (a) Councillors received a written report and a full verbal update from City Council Environmental Officers, and various items were addressed. Councillors present expressed the wish to be involved in the selection process of the replacement Warden for St Peter's and this was noted.
- (b) There were no City Councillor or County Councillor reports.
- (c) No Police Officer was present.
- (d) The Chairman adjourned the meeting to provide a short public recess.

1307 Environment and Amenities:

- (a) It was unanimously agreed to allocate £5,000 funding from the current year budget to add to the £10,000 already earmarked in the investment account for contributing towards safe crossings on St Peter's Drive; making a total earmarked fund for this purpose of £15,000.

1407 Planning Matters:

- (a) No consultation was presented.
- (b) Updated information in respect of the proposed Norton Recycling Plant indicated that a decision had been deferred to May 2007..
- (c) An update on the development at the Old Oil Depot site confirmed that noise and traffic problems were continuing, but steps were being taken to reduce this.

1507 Accounts, Financial Matters and Administration:

- (a) Payment of a DupliKate account for printing Newslink was agreed.....£852.78
- (b) It was unanimously agreed to authorise the Clerk to transfer £10,000 from current account to the 30 day investment account (£5,000 as agreed per Minute No. 1307 and £5,000 already surplus to current year requirements).
- (c) Council ratified the readjusted budget heads for the year 2007/2008.
- (d) Council unanimously agreed to provide £1000 per annum in response to a written request from the Village Hall Committee for an increase in the annual grant (Currently £750 since 1995). The Clerk to liaise with the Hall Committee prior to making the grant. The sub-letting arrangement to the Youth Group was deferred pending further investigations with the Hall Managers.

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- (d) Council unanimously agreed the provision of a grant to the Community First Responders of £500.
- (e) The Clerk explained the Power Park enhancement scheme arrangements and requirements, with reservations regarding the continual wet weather making the site currently unworkable.
- (f) Council considered the following items, as discussed at the last meeting:
 - i Training & Freedom of Information Act Proposals, as circulated to Members, were unanimously agreed for further action by the Clerk..
 - ii 10 consultation Questions for circulation in respect of a Parish Plan were deferred to the next meeting.,
 - iii An embryo St Peter's in Bloom scheme was agreed in principle, to be progressed with sponsorship from St Peter's Garden Centre, headed up by the City Council's staff, in conjunction with Worcester in Bloom.
 - iv The Clerk reported that an affordable alternative Community Centre scheme was being very tentatively pursued.
- (g) Following complaints regarding the lack of dog fouling bins, Members agreed to review the provision of bins. Cllrs. R. Knight, Mrs Chown and D. Edgerton agreed to carry out a simple survey, and report back.
The provision of road salt bins on adverse slopes at St. Peter's was deferred to be addressed when a County Highways Engineer is present.,
- (h) The Clerk provided all relevant information and correspondence.
- (i) Clerk employment, PAYE and Equipment deferred from the last meeting was addressed in the Clerk's absence and in confidential session. It was agreed to purchase a lap top for Council use at best value (Cllr. Knight and the Clerk to action). It was agreed that a local Chartered Accountancy Firm (Certax) be contracted to provide payroll, Paye and Nic contribution administration in respect of the Clerk's employment as per the existing Employment Contract. The Clerk was instructed to liaise with Certax to establish the best value expense reimbursement arrangements.

1507 Date of Next Meeting:

Council set the date for the next meeting as **Monday March 26th 2007.**

Signed.....C. Mills.....Chairman

Date...26th March 2007...