

St Peter the Great County Parish Council

You are hereby summonsed to attend a meeting of the Parish Council on Monday 19th of December 2011 at 7.45pm in the Village Hall, St Peters. The business to be transacted is set out in the Agenda below. Members of the public are invited to attend and may address Council at the Chairman's invitation and discretion.

Agenda.

- (1) **Apologies for Absence:** To formally receive any apology for absence.
- (2) **Declarations of Interest:** To include interests including those previously declared under the Code of Conduct requirements.
- (3) **Adoption of Minutes:** To agree and adopt the minutes of the Meeting of the Parish Council held on Monday 28th November 2011.
- (4) **Adoption of Standing Orders:** To receive and consider Member's recommendations and formally adopt the final version.
- (5) **Short Information Reports:**
 - (a) To receive a report from a Police Officer if present.
 - (b) To formally receive a report from St. Peter's Warden, together with an update.
 - (c) The Chairman will update any outstanding Council matter including the need to deal with the Localism Act and the County Agreement for signature as circulated to Members.
- (6) **Planning Matters:**
 - (a) Council will be asked to address any consultations or planning matters.
 - (b) Council may receive a further update in respect of the South Worcestershire Development Plan or recent consultation.
 - (c) Power Park plan and future status, together with the need to review the provision of community facilities.
- (7) **Accounts, Financial Matters:**
 - (a) To consider payment of accounts as presented at the meeting, and to address any other urgent financial matter. including lap top maintenance & custody.
- (8) **Administrative Matters & Correspondence:**
 - (a) The Clerk will provide all relevant correspondence and administrative matters to bring the Council up to date since the last meeting.
 - (b) Safe crossings on St Peter's Drive update on any further information.
 - (c) Roles and responsibilities of Members for finalization of this requirement.
 - (d) New Code of Conduct update. (Chairman to provide).
 - (e) Councillor training arrangements.
 - (f) Clerk's annual expenses. This is an exempted item and will require the exclusion of the Public and the press, in accordance with current regulations.
- (9) **Date of Next Meeting:**
Provisionally Monday 30th January 2012

Robert Owen Jenkins, Clerk to the Council, Careys Brook House, 53 Upton Road, Callow End, Worcester, WR2 4TZ