

# St Peter the Great County Parish Council

**You are hereby invited** to attend the Annual Parish Meeting, and the Annual Meeting of the Parish Council, to be held on **Monday 18th May 2009** at **7.00pm** in the Village Hall, St Peter's.

## **Annual Parish Meeting Agenda**

- (1) **Apologies for Absence/Declaration of Interests;**
- (2) **Minutes of Last Parish Meeting.** Minutes dated 19<sup>th</sup> May 2008
- (3) **Annual Reports;** The Chairman will present an Annual Report on behalf of the Parish Council. A report will be invited from the County Councillor and City Councillors. The Chairman will then introduce guest speakers.
- (4) **Public Open Forum.** The Chairman will introduce guest speakers.

## **Annual Meeting of the Parish Council Following On.**

- (1) **Election of Chairman.** To receive nominations and elect a Chairman. The duly elected Chairman will immediately take the Chair and may serve for one year.
- (2) **Apologies for Absence;** Apologies to be accepted by Council
- (3) **Declarations of Interest;** Declarations in respect of any agenda item (In addition to the obligatory written declarations already made to the Monitoring Officer)
- (4) **Confirmation of Minutes;** To adopt the Minutes of the meeting of the Parish Council held on Monday 27<sup>th</sup> April 2009.
- (5) **Election of Vice Chairman.**  
Receive nominations and elect a Vice Chairman to serve for one year.
- (6) **Accounts and Finance;** To approve payment of accounts displayed and to deal with any other urgent financial matter.  
To receive and approve the annual accounts prior to submission to District Audit.
- (7) **Planning Matters;** The Chairman will present any consultation received together with any other planning matters requiring attention.
- (8) **Administration and Information;**  
The Clerk will present all relevant information, including any urgent matter.  
To set dates of any working party meetings to deal with outstanding issues.
- (9) **Confirm date of next Parish Council meeting as Monday 29<sup>th</sup> June 2009**

**Signed...R.O. Jenkins...Clerk to the Council Date...11<sup>th</sup> May 2009**